



Iowa Girls High School Athletic Union
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Iowa High School Athletic Association
PO Box 10 - Boone, Iowa 50036 - (515) 432-2011



April 26, 2018

To: Athletic Director
Boys Track and Field Coach
Girls Track and Field Coach

Subject: State Qualifying Meet Entries and State Meet Qualifying

State Qualifying Track and Field Meets for all classes will be held on Thursday, May 10. The meets will begin with field events at 4:00 pm. Running events will begin at 4:30 pm. Information about the state qualifying meets can be found in the State Qualifying Meet Manual found on either of our websites.

Online Entries - All entries for the state qualifying meets will be done online. The entry deadline for all classes is 10:00 am on Wednesday, May 9. **The entries will close promptly at 10:00 am.** Coaches should have their entries finalized no later than 9:00 am. Please find below the username and passwords to be used by your boys and girls coach. Please give the coaches one of the enclosed copies of this letter so they have the information.

School Name

State Qualifying Meet Site / Class

BOYS USERNAME -
BOYS PASSWORD -

GIRLS USERNAME -
GIRLS PASSWORD -

Coaches will go to the track and field section of either the Boys Association or Girls Union website. Click on **LINK TO ONLINE STATE QUALIFYING MEET ENTRY**. The page that opens will have a list of all the state qualifying meet sites. The coach, whether boys or girls, should click on the link to your schools' state qualifying meet site. For example, **Council Bluffs, Abraham Lincoln - 4A - 1**. This will open the screen where the coach will enter the username and password found above. The coach will need to enter the team rosters. Rosters and marks may be imported from QuikStats once you have logged in. You will need to have your QuikStats login. The QuikStats import does not automatically update your seed times. Any performance better than what was originally entered into the ASPI system will need to be manually entered. Then proceed to enter the individual and relay performances and relay personnel. There are options for printing entries and saving without declaring. The online entry system will warn you if you have not entered all events. Make sure you print and review the verification page before submitting. **Do not press the "Declare List" button until you are certain your list is complete and accurate. Once you press "Declare List" you will no longer be able to change your entries and the governing bodies will assume your list is complete.** The entry process is very simple. If coaches need assistance, they can call Jared Chizek at the Boys Association or Jason Eslinger at the Girls Union. The online entry system will be operative when you receive this letter. All state qualifying meet seed times need to be verified through QuikStats. **Any time discrepancies (faster or slower than what is posted on QuikStats) will result in "No Time" seed time. No split times are allowed for individual event seed times.**

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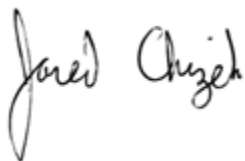
Final Scratches & Substitutions: There will not be a scratch meeting at the state qualifying meet. All scratches or substitutions must be sent by email to the Qualifying Meet host no later than 10:00 a.m. the day of the meet, Thursday, May 10, 2018. No substitutions will be allowed after that time. Scratches after that time will count as an event. Emergency situations will be considered and can only be approved by the IHSAA or the IGHS AU. Meet management will reseed an event and choose to combine heats based on scratches received and lane availability. Any substitute entry will receive a "No Time" seed time. The same six names on the final relay entry at the state qualifying meet will be the only six names allowed to compete in that relay at the state meet. **Scratches at the state qualifying meet will count as an event. Scratches at the state meet also will count as an event.**

State Meet Qualifiers – BOYS and GIRLS: In Class 4A, the top two place winners in each event, plus the next twelve (12) best performances statewide from qualifying meet place winners (1st-8th place) will advance to the state meet. Class 3A and Class 2A, the top two place winners in each event, plus the next eight (8) performances statewide from qualifying meet place winners (1st-8th place) will advance to the state meet. In Class 1A, the top place winner in each event, plus the next fourteen (14) best performances statewide from qualifying meet place winners (1st-8th place) will advance to the state meet. If there are ties, the highest qualifying meet place winner will be the qualifier. If the tie still remains, the school name, as printed in the IHSAA Directory, will be used as the tie breaker. The last school name alphabetically will become the qualifier. There will be no more than 24 qualifiers in any event.


State Meet Information - After we have received the state qualifying meet results, we will post a list of the state meet qualifiers on our websites at www.iahhsaa.org and www.ighsau.org. You must email immediately, if there are corrections in spelling or grades. With the short turn around, there will be no guarantee regarding program information. Two important things we want to emphasize: **1. When a competitor qualifies for an individual event at the state meet and scratches that event, it does count as an event. 2. The only people eligible for a relay team at the state meet are the six names listed on the final declared state qualifying meet entry.** The packets for the state meet will be sent to all of our schools as soon as they can be prepared and will be sent by United Parcel Service. There will be a wristband for each competitor, three for coaches, and one for a manager. There is nothing you need to do but come to Drake Stadium and enjoy the meet. Please check our websites for additional state meet information.

We are sending this information to all member schools by first class mail to make sure it is in your hands in plenty of time. We feel comfortable with the effort we have made to keep our member schools informed regarding state qualifying meets. As we near the state qualifying meet date, do not hesitate to contact either of our offices with any questions you may have.

Sincerely,



Jared Chizek
Assistant Director



Gary Ross
Associate Director