

# IOWA HIGH SCHOOL ATHLETIC ASSOCIATION 2013 BOYS' POST-SEASON TENNIS MANUAL

## 2013 TOURNAMENT DATES & TIMES

	<u>Dates</u>	<u>Pictures</u>	<u>Coaches' Mtg.</u>	<u>Seeding Mtg.</u>	<u>Play Begins</u>
District Meets	Thurs, May 9 [Rain date May 10]		8:30AM	Conclusion of the coaches meeting	Conclusion of the seed mtg.
Preliminary Sub-state	Sat, May 11		9:45AM		10:00AM
Sub-state Team	Sat, May 18		8:30AM		Conclusion of coaches' mtg.
State Individual Tournament	Fri, May 24	8:30AM	8:30AM	Conclusion of the coaches meeting	Conclusion of the seed mtg.
	Sat, May 25				9:30AM Consolations
					10:00AM Championships
State Team	Tues, May 28	8:00AM	8:15AM		Conclusion of the coaches' mtg.
State Co-Ed	Tues, June 4		7:30AM		8:00AM

## GENERAL POST SEASON TENNIS REGULATIONS

**Cell Phones and or Other Electronic Communication Devices - Cell phones and or other electronic communication devices may NOT be used by players** during a match from the time the players begin warm ups until the conclusion of play. USTA rules **do** allow players to use written notes that were prepared before the start of the match as long as they are referred to only during changeovers or set breaks.

**Changeovers - When players change ends after the first game of each set, or the tiebreak, there will be no rest period. The first rest period will be when players change ends after the 3<sup>rd</sup> game of a set.**

**Coaching Opportunities - School coaches have an opportunity to coach their players during each 90-second changeover and during set breaks. Breaks between sets one and two are limited to 2 minutes and breaks between sets two and three are limited to 10 minutes. During ALL POST SEASON CONSOLATION PLAY, a 10-Point Match Tiebreak is played instead of a 3<sup>rd</sup> set. The break between the 2<sup>nd</sup> set and 10-point match tiebreak is 3 minutes. **School coaches, or players entered in the tournament who are approved by the head coach, are the only ones permitted****

**to speak to their players from the time they take the court to warm up for their match until the match is over. It is NOT PERMISSIBLE for club pros, parents, or others, to speak with players during this time.** Players may be disqualified from further competition in the district or state competition for violations of this rule.

**Note #1:** *Coaches do NOT need to wait for the opposing coach to be present to use a coaching opportunity.*

**Note #2:** *The duration of the 90-second changeovers and set breaks are NOT lengthened for coaching opportunities. Players should pick up their drinks and towels at the net post or bench, if they wish to have them, and go immediately to the fence to visit with their coaches.*

**Note #3:** *When players change ends at the conclusion of game #1 and during any tiebreak there is no delay and no coaching opportunities exist during those times.*

**Coach's Introductions** - During the pre-meet meeting with coaches and players, **the school coaches from each school will introduce themselves so there is no confusion as to who will be representing each school as their coaches.**

**Consolation play** - **A 10-Point Match Tiebreak is played in lieu of ALL 3<sup>rd</sup> sets in ALL POST SEASON CONSOLATION PLAY.** When a 10-Point Match Tie-Break is used the first individual or doubles team to reach 10 points, and is ahead by two, wins the third set (1-0)(x) (with the x being the number of points won by the losing team).

**Doubles Line-up** - It is **MANDATORY** during ALL post-season team play that: (a) **Either the #1 or #2 singles player must play on the #1 doubles team, unless both players are being withheld from doubles matches;** (b) **If the #1 singles player plays doubles he may play on either the #1 or #2 doubles team;** (c) **If the #1 singles player plays on the #1 doubles team, the #2 singles player may play on the #2 or #3 doubles team;** (d) **If the #2 singles player plays on the #1 doubles team, the #1 singles player must play on the #2 doubles team.**

**Hitting Tennis Balls at the State Individual Tournament Site** - **State tennis qualifiers may hit balls at the State Meet site on the day before the first day of State Meet competition, if the courts are available. Use of the courts for a school's regular practice, or scheduled community event, shall have precedence.**

**Match Scoring** – Look under district, state individual, team tennis, and state coed tennis for match scoring in each of those tournaments.

**Medical Time outs** – **Medical time outs include time outs for injury and bleeding. Medical time outs may be of a reasonable length of time to evaluate and treat an injury, and clean blood from players, the surface, or equipment.**

**On Court Equipment** - **No additional equipment may be brought onto the court during play. Examples: chairs, oversized coolers, folding benches, etc.**

**Qualification for District Play** - **Each school is allowed to enter two individuals in singles competition and two teams in doubles competition. No player may participate in both singles & doubles competition. If a school did not compete in regular season**

dual meet team competition, they must verify that their players participated in a minimum of four interscholastic matches before the district tournament in order to enter district competition.

**Refusal to Play** - When a player refuses to play, or continue playing, for any reason he disqualifies himself from further competition in that meet or tournament. The player's school, or the Athletic Association, may impose further penalties if they deem such penalties appropriate.

**Seeding** - Only a player's coach may nominate a player for a seed and once the player receives the seed, he cannot be withdrawn.

**Time Allotment Between Sets and Matches** - A maximum of 2 minutes is allowed between the 1<sup>st</sup> and 2nd sets and a maximum of 10 minutes is allowed between 2nd and 3<sup>rd</sup> sets. Players may leave the court during this 10-minute break, but all equipment should be left on the court. *In consolation play, when a 10-Point Match Tiebreak is played in lieu of a 3<sup>rd</sup> set, the break between the 2<sup>nd</sup> set and 10-point match Tiebreak is 3 minutes.*

A minimum of thirty minutes is allowed between matches, unless the coaches mutually agree to shorten it or the recovery rule applies.

A minimum of ten minutes and maximum of thirty minutes is allowed between a player's singles and doubles matches, unless the coaches mutually agree to shorten the break.

**PENALTY FOR NON-COMPLIANCE:** When the match time has been posted and a player(s) is not ready to play, the player(s) will default the match.

**Uniforms** - Tennis players shall wear school-issued/approved uniforms during competition. Football jerseys and tank tops are not legal. In the event the school does not have a competition uniform, the players will wear a plain T-shirt of a single color with no design, exclusive of the manufacturer's logo, or a high school tennis tournament T-shirt. *Turning shirts inside out is not permissible to meet uniform requirements.* Each team should take additional school issued/approved shirts or plain, one-color shirts to wear if needed.

Garments that do **NOT** meet the definition of the legal uniform include, but are not limited to, biking shorts, thigh huggers, multicolored beachwear, night wear or underwear, cutoff jeans or sweats, sweat pants or anything else that is objectionable to the meet manager. **Note:** *The meet manager may allow the wearing of cold weather clothing, if conditions warrant.*

**Players may not wear an undergarment, or tights, which extend below the tennis shorts, except through a medically authorized waiver.** A copy of a doctor's statement must be shown to the meet manager and, in such cases, the undergarment or tights must be similar in color to the tennis shorts or the predominant color of the tennis shorts.

**All players must wear tennis shorts.**

**Penalty:** If a player is not in proper uniform, he may not participate.

**Warm-Up** – The **maximum** warm up time is ten minutes, which includes practice serves. This ten-minute warm-up is applicable for regular season and post-season tournament competition.

## **GUIDELINES FOR HANDLING CONTROVERSY ON THE COURT**

(Line calls, foot faults, score keeping, etc.)

### **WHEN A MEET MANAGER, OR HIS/HER DESIGNEE, IS NOT AVAILABLE:**

STEP 1: A player's coach is responsible for cautioning his/her player if there is a problem with line calls, foot faults, scorekeeping, etc. If a player's coach fails to meet this responsibility or the player's behavior continues the following procedure should be followed:

STEP 2: The players will have a conference at the net to discuss the issue in question.

STEP 3: The coaches and players will have a conference at the net to discuss the issue in question.

STEP 4: The coaches will meet and agree on an appeal judge to rule on appeals made by a player.

*(The Athletic Association should be notified if step #4 of these guidelines is implemented during a meet.)*

### **WHEN A MEET MANAGER, OR HIS/HER DESIGNEE, IS AVAILABLE:**

STEP 1: A player's coach is responsible for cautioning his/her player if there is a problem with line calls, foot faults, scorekeeping, etc. If a player's coach fails to meet this responsibility or the player's behavior continues the following procedure should be followed:

STEP 2: The players will have a conference at the net to discuss the issue in question.

STEP 3: The *meet manager, or his/her designee*, will have a conference with the players to discuss the issue in question.

STEP 4: The *meet manager, or his/her designee*, will have a conference with the players **AND** both head coaches to discuss the issue in question.

STEP 5: The *meet manager, or his/her designee*, will appoint an appeal judge to rule on appeals made by a player.

*(The Athletic Association should be notified if step #5 of these guidelines is implemented during a meet.)*

## **REGULATIONS PERTAINING TO PRAYER AT IHSAA-SPONSORED EVENTS**

IHSAA Board of Control action from February 24, 2001, states, "Prayer shall not be permitted at IHSAA-sponsored events in accordance with the Supreme Court ruling on June 17, 2000. " (Supreme Court of the United States, Santa Fe Independence School District vs. Jane Doe, #99-62).

## SPORTSMANSHIP

**SPORTSMANSHIP IN IHSAA POST-SEASON TOURNAMENTS (districts, preliminary sub-state, sub-state, and state tournaments) – The responsibility for ensuring that each player practices good sportsmanship lies with each player’s coach. Profanity (including four-letter words), racket throwing, or other unsportsmanlike acts cannot be tolerated. A player may be given a warning, or ejected and disqualified, on the first violation depending upon the severity of the acts, as determined by the player’s coach or meet management. A SECOND WARNING TO THE SAME INDIVIDUAL IS AN AUTOMATIC EJECTION AND DISQUALIFICATION FROM THE COMPETITION. During team play, if a player is ejected from a singles match, the ejection rule is enforced for that particular player in both singles and doubles. However, that player’s doubles partner will not be penalized and a substitute, who must already be listed on the lineup sheet, may replace the ejected player in doubles play. The doubles team positions cannot be realigned. If one partner of a doubles team is ejected and disqualified for unsportsmanlike conduct during doubles competition, the doubles team forfeits the match and cannot advance or place in the tournament due to the ejection.**

The Tournament Manager may select up to three coaches to serve as the Tournament Committee to help the Tournament Manager enforce good sportsmanship by players and coaches, and make other decisions not specifically covered by the rules. The Tournament Manager’s decision will be final related to all aspects of the tournament not specifically covered by the IHSAA. Upon the recommendation of the Tournament Manager, the IHSAA Administrative Staff will send a letter of reprimand to the school administrators of coaches guilty of unsportsmanlike conduct at IHSAA-sponsored post-season tennis tournaments. **Sportsmanship warnings given during district, preliminary sub-state, sub-state, and state competition carry over from match-to-match, round-to-round, and day-to-day of the same tournament. A SECOND WARNING TO THE SAME INDIVIDUAL IS AN AUTOMATIC EJECTION AND DISQUALIFICATION FROM THE COMPETITION. As per IHSAA policy, any student disqualified from an interscholastic contest for flagrant, violent, or verbal misconduct will be ineligible for the next regularly scheduled game/meet/date at that level of competition and all other games/meets/dates in the interim at any level, including IHSAA postseason tournaments, in addition to any other penalties the IHSAA or the school may assess.**

## TIME OUT PROCEDURE FOR MUSCLE CRAMPS

The Tennis Advisory Committee has developed, and the Board of Control has approved, the following procedure for dealing with muscle cramps. ***The Committee feels very strongly that coaches need to do what is prudent and in the best interests of the health of the athlete. There are certainly situations where a coach will choose to injury default a player before this procedure requires an injury default.***

1) The first time during a match a player, or either member of a doubles team, must stop playing due to muscle cramps; a medical time-out is taken. This medical time-out shall be of a reasonable length of time to evaluate and treat the injury.

2) **Subsequent occurrences of cramping during the match, even if the cramping is in different areas of the body, are subject the point penalty system according to USTA rules.**

- The second time a player, or either member of a doubles team, must stop playing due to muscle cramps; a match point is awarded to the opponent.
- The third time a player, or either member of a double team, must stop playing due to muscle cramps; one game is awarded to the opponent.
- The fourth time a player, or either member of a doubles team, must stop play due to muscle cramps the player, or doubles team, must **INJURY DEFAULT**, for the entire meet or tournament.

**Note 1:** *After each individual cramping occurrence, play must continue or the player, or doubles team, must injury default.*

**Note 2:** *ONLY ONE medical time-out may be taken in a match for the same injury or condition, i.e. cramping - even if the cramping is in different areas of the body.*

**Note 3:** *The cramping penalty system is sequential and does not start over with each set. It carries over throughout the entire match. Example: If a player, or either member of a doubles team, has already been assessed a one match point cramping penalty in the second set, any muscle cramps occurring again in the 3<sup>d</sup> set, to an individual player or either member of the doubles team, shall result in a one-game cramping penalty being assessed.*

**Note 4:** *Singles and doubles competition are considered separate matches when applying the time out procedure for cramping. However, if a player defaults due to injury, he may not play the remainder of the meet/tournament.*

## **DISTRICT TENNIS**

There will be two classes in tennis, 2-A and 1-A. The largest 48 schools will be assigned to Class 2-A with the remainder in Class 1-A, **unless the Board of Control determines otherwise**. The Board of Control determines all sites and assignments. The Board's philosophy has always been to use geographic location of schools to establish the pairings.

Six schools will be assigned to each of the eight Class 2-A districts, **unless the Board of Control determines otherwise**. This means there will be four byes in the first-round competition at district competition. The four seeded players will receive the byes. The first- and second-place winners in singles and doubles competition will qualify for the state meet. There will be 16 singles players and 16 doubles teams qualifying for the state finals.

The remainder of the schools will be assigned to Class 1-A districts, **unless the Board of Control determines otherwise**. These schools will be assigned to eight districts. A 16-line bracket will be used and, if byes are needed, the seeded players will receive the byes. The first- and second-place singles and doubles winners in each district will qualify for the state meet. There will be 16 singles players and 16 doubles teams qualifying for the state finals.

**Awards for District Meets** - Prior to the district meets the managers will receive awards for their district tournament. There are nine medals for the first, second, and third place

winner in singles and doubles. There is also a banner for the district team champion. No awards will be presented to any player(s) ejected and disqualified for unsportsmanlike conduct.

**Breaking Ties for the 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> Place Team in District Competition** - Third place district singles and doubles matches do not score points, except to break a tie between the first- and second-place teams or second- and third-place teams. If 3<sup>rd</sup> place match points are used to break a team tie, 1½ points are awarded for a 3<sup>rd</sup> place doubles win and 1 point is awarded for a 3<sup>rd</sup> place singles win. If a tie still exists at the end of consolation play, use the following process to break the tie:

Step 1) Use the results of dual meet competition during the current, regular season, if the two teams played. If the two teams did not play in dual meet competition, or if their dual meet record against each other was equal, go to step 2.

Step 2) The team with the GREATEST total difference between sets won minus sets lost in the main draw (championship bracket) involving head-to-head competition of players from the two schools involved in the tie will be declared the winner. If a tie still exists, go to step 3.

Step 3) The team with the GREATEST total difference between games won minus games lost in the main draw (championship bracket) involving head-to-head competition of players from the two schools involved in the tie will be declared the winner. If a tie still exists, go to step 4.

Step 4) An alphabetical system will be used to determine the sub-state qualifier. In EVEN numbered years, the team LAST alphabetically will advance and in ODD numbered years, the team FIRST alphabetically will advance.

**NOTE #1:** *Main draw matches do not include preliminary matches or consolation matches.*

**NOTE #2:** *If a three way tie exists for first - third places, the above tiebreak procedure will be used to determine a team champion first, then the procedure will be repeated to determine the 2<sup>nd</sup> and 3<sup>rd</sup> place teams.*

**District Entry Blank** - Each school is allowed to enter two individuals in singles competition and two teams in doubles competition. No player may participate in both singles & doubles competition. Each school entered in tennis will be sent a district entry blank and information about district tennis approximately three (3) weeks before district competition. The entry blank should be sent to the tournament manager at the site the school is assigned so it arrives no later than Monday of the week of district competition. Schools may either mail or fax the entry blank to the District Manager. PLEASE BE ASSURED THE HOST SCHOOL'S COACH WILL NOT HAVE ACCESS TO YOUR INFORMATION BEFORE THE SEEDING MEETING!

**Any coach wishing to make changes to their school's district entry blank must be present at the seeding meeting. Changes must be made before the Tournament**

**Manager announces the meeting is beginning for individual seeding and doubles seeding.** If a coach arrives late, then the entry blank that was sent to the Tournament Manager is that school's official entry. **No substitutions are permitted once the seeding meeting has begun.**

**Any player who becomes injured, ill, or for some other reason cannot participate when his match is scheduled to start will forfeit the match and not participate the remainder of the tournament.**

**District Report Forms** - Each manager will receive district report forms from the IHSAA Office.

**District Tournament Pairings** - All pairings shall be made under the supervision of the host management. **If a school did not compete in regular season dual meet team competition, they must verify that their players participated in a minimum of four interscholastic matches before the district tournament in order to enter district competition.**

A majority of head coaches at the seeding meeting must agree on the number of players to be seeded, not to exceed four. **Only a player's own coach may nominate the player for a seed position. A coach can withdraw his own nominated player from a potential seed before the vote on that seed position. Once the player receives the seed, he cannot be withdrawn.** Seeded players shall be assigned as described in the procedure that follows:

If a school enters two singles players who are not involved in seeding, the player whose last name is **FIRST** alphabetically shall be assigned to the **TOP** bracket in **EVEN** numbered years; whereas, the other player shall be assigned in the **bottom** bracket. Whenever a school enters two doubles teams who are not involved in seeding the doubles team, which includes the player whose last name is **FIRST** alphabetically, shall be assigned to the **TOP** bracket in **EVEN** numbered years; whereas, the other doubles team shall be assigned to the **bottom** bracket. ***In odd numbered years, the bracket (top or bottom) players are assigned to will be reversed.*** Players from the same team are not to be placed in the same half of the bracket.

Pairings shall be completed as follows:

1. Determine the number of players to be seeded, if any, but not to exceed four.
2. Determining the seeds:
  - (a) A player may only be nominated for a seed by his own coach,
  - (b) A coach can withdraw his own nominated player from a potential seed before the vote for that seeded position,
  - (c) Each seed is a separate nomination and vote. *(Nominate players for the #1 seed and vote. Then nominate players for the #2 seed and vote, etc.)*
3. Assign seeded players as follows:
  - (a) 8-line bracket: #1 on line 1, #2 on line 8, #3 on line 5, and #4 on line 4
  - (b) 16-line bracket: #1 on line 1, #2 on line 16, #3 on line 9 and #4 on line 8.



**(NOTE:)** A school may NOT have two seeded players in the same half of the bracket.)

4. Next determine the number of byes needed by subtracting the number of players (or schools for doubles teams) from the total number of lines (8 or 16), and assign the necessary byes in the following order:

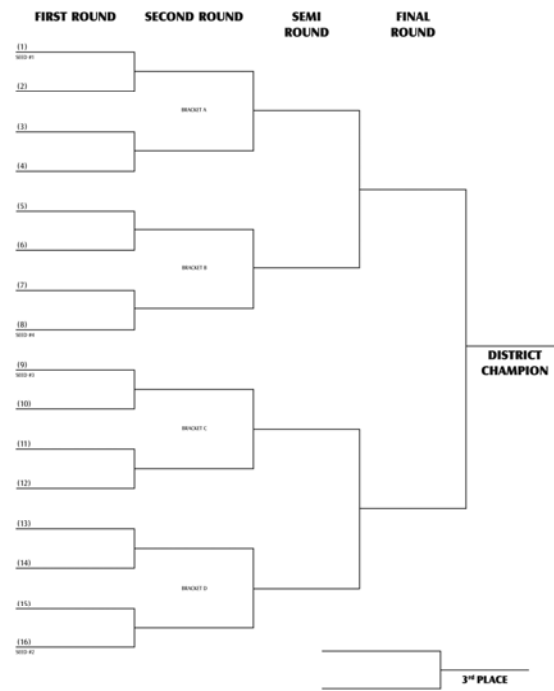
- (a) 8-line bracket: Line 2, 7 and 6
- (b) 16-line bracket: Line 2, 15, 10, 7, 3, 14 and 11

**5. Placing Teams with Single Entries**

(a) If all four seeded players have received byes and a team only has one singles player or doubles team entered in the tournament, that single team entry for a 16-line draw creates another bye on Line 3 and the team must then draw into the top half of the bracket.

(b) If there is a second single team entry for a 16-line draw, another bye is created on Line 14. The two teams with single team entries then go into an open draw and the first team drawn goes into the top half of the draw and the second into the bottom half of the draw. A third single team entry creates another bye on line 11 and all three teams with single entries go into an open draw. The first team drawn goes into the top half of the bracket, the second team drawn into the bottom half of the bracket and the third team drawn into the top half of the bracket.

6. The number of vacant lines should be identical to the number of remaining players. Draw schools' names for the remaining lines. The tournament manager will draw one bracket at a time (*top bracket first*), starting with the first open line of the bracket and proceeding down the bracket. After a school's name has been drawn, the appropriate player's name is placed on their school's line according to the alphabetical system described earlier. The seeded players' schools will be withdrawn from their seeded players' bracket draw.



**District Tournament Time Schedule** - The district tournament coaches meeting will start at 8:30 A.M. sharp, with the seeding meeting following the conclusion of the coaches meeting, and play starting following the conclusion of the seeding meeting. If there is any change in this time, the tournament manager is responsible to inform the IHSAA and each school assigned to their district.

**Match Scoring for District Meets** - Deuce-ad scoring will be used during the **championship** rounds of district competition. No-ad scoring will be used during **consolation** play (*3<sup>rd</sup> place matches*). The 7-point set tiebreak will be used for all rounds when the set score is tied "6-6" to determine a "7-6" set winner. ***For ALL POST SEASON CONSOLATION PLAY (3<sup>rd</sup> place district matches), a 10-Point Match will be played in lieu of a 3<sup>rd</sup> set. The break between the 2<sup>nd</sup> set and 10-point Match Tiebreak is 3 minutes.*** When a 10-Point Match Tie-Break is used the first individual or doubles team to reach 10 points, and is ahead by two, wins the third set (1-0)(x) (with the x being the number of points won by the losing team).

**Preliminary sub-state lineups** - **Preliminary sub-state lineups must be submitted to the district manager before the district coaches meeting begins. After submission, this lineup can only be changed due to injury, illness, or other excuse verified by a school administrator.** For an injury or illness to be valid, a school administrator must verify it. The preliminary sub-state lineup does not have to be the same as the sub-state lineup, but sub-state and state tournament lineups cannot be changed except due to injury, illness, or other excuse verified by a school administrator. **Once a substitution has been made, the lineup remains the same for the remainder of that day.**

**Procedure if 1<sup>st</sup>- or 2<sup>nd</sup>-place District Finisher Cannot Appear at the State Meet** - **If a 1<sup>st</sup> or 2<sup>nd</sup> place singles player, or member of a 1<sup>st</sup> or 2<sup>nd</sup> place doubles team, becomes injured, ill, or for some other reason cannot participate in the state meet, the third-place finisher from that district will be given the opportunity to go to the state meet.** If the district champion singles player, or doubles team, is substituted for, the runner-up from that district will be eligible for seed consideration. ***In no case will a fourth-place finisher advance to the state tournament.***

Anytime there is to be a substitution made to the state tournament field the IHSAA Office should be notified as soon as possible, but no later than 12:00pm, noon on the Thursday before the state tournament. The substitute(s) will be notified immediately through their athletic director. If the Athletic Association is not by 12:00pm on Thursday before the state tournament, there will be no substitution made for the singles player or doubles team that cannot participate.

**Seeding Information Sheets** - Following district competition, it is the responsibility of the coach of a district champion singles player and/or doubles team to submit the "Seeding Information Sheet" to the IHSAA. This information will be sent to the other schools qualifying for the tournament to help with the seeding process at the state meet.

## **7-Point Set Tiebreak**

**Singles:** If it is Player A's turn to serve the 13th game, he serves the first point from the right court. Player B serves points two and three - left court, then right court; Player A serves points four and five - left court, then right court. B serves point six from the left court and the players change sides of the net. B serves point seven starting from the right court. A serves points eight and nine - left court, then right court; B serves points 10 and 11, left court then right court. A serves point 12 from the left court.

If the points reach 6-All, players change sides of the net again and continue serving in the same pattern as above beginning with point seven, until one player leads by two points in the tie break whereupon he wins the set, 7-6.

After the tiebreak is completed, the players again change sides of the net for the first game of the next set with Player B as the first server. **Note ... the player who serves first in the tiebreak will receive in the first game of the next set played, if needed.** A player must win at least seven points in the tiebreak and must win the tiebreak by two points.

**Doubles:** (AB on one team vs. CD) If it is A's turn to serve the 13th game, you will follow the same pattern as in singles with partners continuing to serve in sequence as they have been during the entire set as the service alternates from team-to-team. A serves the first point from the right-hand side of the court, C serves points two and three, left side and then right side. B serves points four and five, left side and right side. D serves point six from the left side. Then teams change sides of the net and D serves point seven from the right side.

A serves points eight and nine, left side and right side. C serves points 10 and 11, left side and right side. B serves point 12, left side. If the points reach 6-All, teams again change sides of the net and continue serving in the same pattern as above beginning with point seven until one team gets a two-point lead. The winning team then wins the set, 7-6. The teams then change sides of the net and play the first game of the next set with team CD as the first-serving team. **Note: The team who serves first in the tiebreak will receive in the first game of the next set played, if needed.**

**Any player who becomes injured, ill, or for some other reason cannot participate when his match is scheduled to start will forfeit the match and not participate the remainder of the tournament.**

**Team Scoring for District Meets** - The district champion and the second and third place teams will be determined by the following scoring system: 3 advancement points for a doubles win; 2 advancement points for a singles win. Teams receiving a bye in singles and/or doubles competition will automatically be awarded points for bye advancement in district team scoring. (3 points for doubles advancement and 2 points for singles advancement.)

**Weather-Related Postponements & Indoor Play** - If district tennis play has started on Thursday and rain stops play, indoor facilities, if available, may be used to complete play. If district tennis play has not started on Thursday, and rain causes postponement, Friday will be the "rain date." If rain occurs **at any time** on Friday, indoor facilities, if available,

may be used. Once the district manager has made the decision to play, schools will either play or forfeit. Where indoor facilities are not available, matches will be completed on Saturday, or Monday, unless determined otherwise by the meet manager.

**Note:** *Indoor shoes (non-marking/preferably not black soles) should be part of the travel uniform for all post-season competition due to the possibility of indoor play.*

## STATE INDIVIDUAL TENNIS TOURNAMENT

### **State Meet Sites**

**Class 1-A:** The 1-A state tennis tournament will be held at Byrnes Park, Waterloo.

**Class 2-A:** The 2-A state tennis tournament will be at Veterans' Memorial Tennis Center, Cedar Rapids.

**Awards for State Singles & Doubles Competition** - Medals will be awarded to the first eight places in both singles and doubles. Trophies will be presented to the schools with champion and runner-up singles players, and the schools winning first and second place in the doubles. No awards will be presented to any player(s) ejected and disqualified for unsportsmanlike conduct, or failing to complete the tournament, except in the case of injury, illness, or other excuse verified by a school administrator. Picture plaques will be awarded to each state tournament participant by the IHSA. At the tournament manager's discretion, awards presentations for some players may be scheduled before the completion of all play.

**Coaches' Information** - Players should be ready to play at the conclusion of the seeding meeting. Doing this will speed up play on Friday and be beneficial to all players. Players who play in the consolations will play three times on Friday. Consolation bracket play will begin at 9:30 A.M. on Saturday, with semifinal matches starting at 10:00 A.M. Consolation finals will begin at 1:30 P.M., with the championship finals starting at 2:00 P.M.

**Note:** *Indoor shoes (non-marking/preferably not black soles) should be part of the travel uniform for all post-season competition due to the possibility of indoor play.*

**Hitting Tennis Balls at the State Individual Tournament Site** - State tennis qualifiers may hit balls at the State Meet site on the day before the first day of State Meet competition, if the courts are available. Use of the courts for a school's regular practice, or scheduled community event, shall have precedence.

**Match Scoring for State Individual Tennis** - Deuce-add scoring will be used during the championship rounds of state competition. No-ad scoring will be used during consolation play. **With no-ad scoring, consolation play will take place regardless of weather conditions.** Please understand play may continue late into the evening on Friday to get all consolation matches played. The 7-point set tiebreak will be used for all rounds when the set score is tied "6-6" to determine "7-6" set winner. (See "7-Point Set Tie-Break" under "District Tennis" information. ***For ALL POST SEASON CONSOLATION PLAY, a 10-Point Match Tiebreak will be played in lieu of a 3<sup>d</sup> set. The break between the 2<sup>nd</sup> set and 10-point Match Tiebreak is 3 minutes.*** When a 10-Point Match Tie-Break is used the first individual or doubles team to reach 10 points, and be ahead by two, wins the third set (1-0)(x) (with the x being the number of points won by the *losing* team).

**Pictures at the State Tournament** - Pictures will be taken of all singles and doubles players participating in the state tournament.

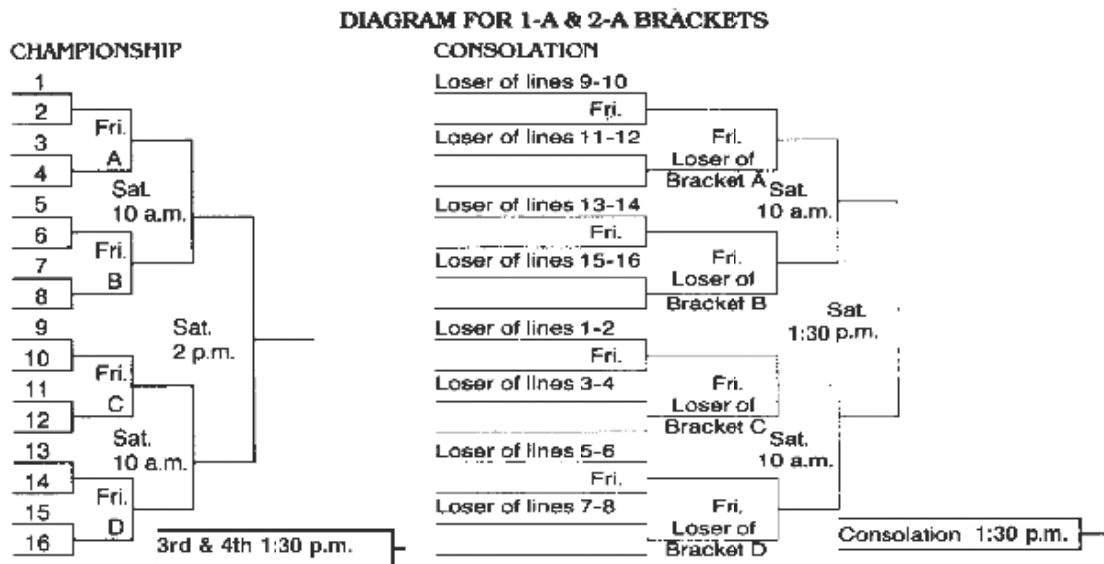
**Procedure if 1<sup>st</sup>- or 2<sup>nd</sup>-place District Finisher Cannot Appear at the State Meet** - If a 1<sup>st</sup> or 2<sup>nd</sup> place singles player, or member of a 1<sup>st</sup> or 2<sup>nd</sup> place doubles team, becomes injured, ill, or for some other reason cannot participate in the state meet, the third-place finisher from that district will be given the opportunity to go to the state meet. If the district champion singles player, or doubles team, is substituted for, the runner-up from that district will be eligible for seed consideration. *In no case will a fourth-place finisher advance to the state tournament.*

Anytime there is to be a substitution made to the state tournament field the IHSA Office should be notified as soon as possible, but no later than 12:00pm, noon on the Thursday before the state tournament. The substitute(s) will be notified immediately through their athletic director. If the Athletic Association is not notified by 12:00pm on the Thursday before the state tournament, there will be no substitution made for the singles player or doubles team that cannot participate.

**State Meet Seeding Method - Singles/Doubles** - Each coach who has a district champion singles player and/or doubles team will receive seeding information regarding other district champions. Each coach of a district champion who feels his player should be considered for a seed will have the opportunity to relate to the other coaches the ability of his individual player(s) or team(s). The district runner-up cannot be seeded, except as a substitute as explained under the district tennis information above.

**Determine the number of players to be seeded, not to exceed four.** After each coach has had the opportunity to explain the merits of their players, each coach may nominate their player for whatever seed they feel the player should have. **Only a player's own coach may nominate the player for a seed position. A coach can withdraw his own nominated player from a potential seed before the vote on that seed position. Once the player receives the seed, he cannot be withdrawn.** Each seed is a separate nomination and vote. *(Nominate players for the #1 seed and vote on that. Then nominate players for the #2 seed and vote on that, etc.)*

**First-seeded players occupy the top line in the upper bracket (line 1). The second-seeded players occupy the bottom line in the lower bracket (line 16). The third-seeded player occupies the top line in the lower bracket (line 9) and the fourth-seeded player occupies the bottom line in the upper bracket (line 8).** The drawing for the rest of the positions will be done by lot. After the fourth seed has been determined, the four remaining district champions will be drawn by lots for lines 3, 5, 11, and 13. After the district champions have been drawn, the runner-up teams will be drawn and will be placed on the first open line starting with line 2 and 10. However, **(1)** if a school has two different doubles teams or two players in singles, they shall not be assigned to the same half of the bracket, and, **(2)** the determining factor as to whether a runner-up singles player or doubles team goes in the top or bottom of the draw depends upon which half their district champ was seeded or drawn into. A runner-up shall not go in the same half of the bracket as their district champion.



**District, Sub-State, State Individual Tennis & State Team Tennis Expense Allowance**

A prerequisite for receiving any expense allowance from the IHSAA is that your school must travel to another town for the tournament participation.

- 1-4 participants = \$.45 per mile
- 5-8 participants = \$.90 per mile
- >8 participants - \$1.15 per mile

**TEAM TENNIS CHAMPIONSHIP SERIES**

**GENERAL TEAM TENNIS REGULATIONS**

All regulations in the “POST-SEASON TOURNAMENT INFORMATION” section of this handbook will be in effect during preliminary sub-state, sub-state, and state team competition.

**The Tournament Manager and the IHSAA will make decision on anything not covered by these rules. This decision will be final.**

**Sportsmanship warnings during district, preliminary sub-state, sub-state, and state competition carry over from match-to-match, round-to-round, and day-to-day of the same tournament. A SECOND WARNING TO THE SAME INDIVIDUAL IS AN AUTOMATIC EJECTION AND DISQUALIFICATION FROM THE COMPETITION. As per IHSAA policy, any student disqualified from an interscholastic contest for flagrant, violent, or verbal misconduct will be ineligible for the next regularly scheduled game/meet/date at that level of competition and all other games/meets/dates in the interim at any level, including IHSAA postseason tournaments, in addition to any other penalties the IHSAA or the school may assess.**

### Completion of Match Play

**AS PER THE RECOMMENDATION OF THE TENNIS ADVISORY COMMITTEE, ALL POST-SEASON TEAM TENNIS COMPETITION ENDS WHEN THE FIRST TEAM WINS 5 MATCHES.**

### Preliminary Sub-state Team Tennis Expense Allowance

No expense allowance is paid for preliminary sub-state tennis matches.

### Qualifying for State Team Tennis

State team tennis qualifying starts at the district level as previously organized. **Six players from each team must be entered in district competition to be eligible for team tennis.** Preliminary sub-state, sub-state, and state team tennis will be played using **6 singles matches and 3 doubles matches.** It is permissible to use different players in singles and doubles competition.

**The top two teams will advance from each district to sub-state competition.** The district champion will automatically advance. **The second- and third-place district teams will play a preliminary sub-state match on the Saturday following District competition to determine who will be the second-place team to advance from each district to the sub-state competition. The second-place team at Districts will host this match.** The winner of this preliminary sub-state match will advance with the district champion to the sub-state competition the following Saturday.

### PRELIMINARY SUB-STATE LINEUPS MUST BE SUBMITTED TO THE DISTRICT MANAGER BEFORE THE DISTRICT COACHES MEETING BEGINS. THIS LINEUP CAN ONLY BE CHANGED DUE TO INJURY, ILLNESS, OR OTHER EXCUSE VERIFIED BY A SCHOOL ADMINISTRATOR.

For an injury or illness to be valid, a school administrator must verify it. The sub-state lineup does not have to be the same as the preliminary sub-state lineup, but sub-state and state tournament lineups cannot be changed except due to injury, illness, or other excuse verified by a school administrator. **Once a substitution has been made, the lineup remains the same for the remainder of that day.**

**The district team champion, and the winner of the preliminary sub-state match from each district, will advance to four sub-state team tournament sites.** Two districts will be assigned to each sub-state site. The champion from one district will play the runner-up from the other district in semifinal dual matches. The Board of Control determines all sites and assignments. The Board's philosophy is to use geographic location of schools to establish the pairings. Six singles and three doubles will be played in each dual match. These first round matches will begin at 9:00 A.M. The winners will play for the championship one hour after the completion of the last first round match.

The four sub-state team champions will advance to the State Team Tennis Meet. **The teams qualifying for state team tennis will be seeded by having the coaches of the four qualifying teams in each class indicate whom they feel are the #1 - #4 seeds based on information provided to them regarding regular season competition.** If there is not a majority vote on the seeds, the teams will be bracketed according to the

2012-13 Method of Pairing, published in the 2012 IHSAA September Bulletin. That alphabetical pairing is as follows: Team #1 on line 4, team #2 on line 2, team #3 on line 3, team #4 on line 1. If two seeds are determined by the vote, but there is tie for the other two seeds, those teams determined by the vote will be placed on the appropriate lines of the bracket. The four coaches will vote again to in an attempt to break the tie between the other two teams. If there is not a majority vote for the two tied teams on the second vote, those two teams will be bracketed according to the 2012-13 Method of Pairing.

**Semifinal state team tennis matches will begin at the conclusion of the coaches meeting.** Teams will play for the state championship and consolations at 2:00 P.M., or one hour after the completion of the last match in semifinal play, whichever is earlier.

### **Match Scoring in Team Tennis Competition**

All match scoring in preliminary sub-state, sub-state, and state team tennis competition will be two out of three sets, no-ad scoring, 7-point set tiebreak. Preliminary sub-state matches do not score team points. These matches are only used to determine the second-place sub-state team.

***For ALL POST SEASON CONSOLATION PLAY, a 10-Point Match Tiebreak will be played in lieu of a 3<sup>rd</sup> set. The break between the 2<sup>nd</sup> set and 10-point Match Tiebreak is 3 minutes.*** When a 10-Point Match Tie-Break is used the first individual or doubles team to reach 10 points, and is ahead by two, wins the third set (1-0)(x) (with the x being the number of points won by the *losing* team).

### **Sub-state Team Tennis Awards**

Medals will be awarded to first-place sub-state team members and they will also receive a state team qualifier banner.

**State Team Tennis Sites & Time Schedule** - There are four teams participating in each class. The losers in the first round will play for third- and fourth-places. The **Class 1-A** teams will meet at Waveland Tennis Courts, Des Moines. The **Class 2-A** teams will meet at North View Tennis Courts, Ankeny. Team pictures will be taken at 8:00 A.M. The coaches will meet following the pictures being taken. Play will begin at the conclusion of the coaches' meeting.

**Note:** *Indoor shoes (non-marking/preferably not black soles) should be part of the travel uniform for all post-season competitions due to the possibility of indoor play.*

### **State Team Tennis Awards**

**Medals** will be awarded to the championship, runner-up, consolation champion, and consolation runner-up team members. **Trophies** will be awarded to the championship, runner-up, consolation champion, and consolation runner-up teams. Banners will be awarded to the team champion and runner-up. **Picture plaques** will be awarded to each state tournament participant. No awards will be presented to any player(s) ejected and disqualified for unsportsmanlike conduct.



### **Team Tennis Line-Ups**

Qualifying schools will be sent a form to list the team line-up, both singles and doubles, which must be submitted to the tournament manager before the first team match in sub-state play. **(a)** Teams will exchange their line ups at the same time so there will be no rearranging of players. The #1 player from school "A" **that day** competes against the #1 player from school "B"; #2 player from school "A" **that day** competes against #2 player from team "B"; #3 vs. #3; #4 vs. #4; #5 vs. #5; and #6 vs. #6. **(b)** It is mandatory that #1 player in singles must play in either the #1 or #2 doubles team, unless he is being withheld from doubles matches. Either the #1 or #2 singles player must play in the #1 doubles team unless both are being withheld from the doubles matches. **(c)** If the #1 singles player plays on the #1 doubles team, the #2 singles player may play on either the #2 or #3 doubles team. **(d)** Doubles teams are to be listed in position of strength with the best of the doubles teams submitted **that day** playing #1; the second best doubles team **that day** playing #2, and #3 playing against #3. **THE STATE TEAM TENNIS TOURNAMENT LINE-UP MUST BE THE SAME AS THE SUB-STATE LINE-UP, EXCEPT DUE TO INJURY, ILLNESS OTHER EXCUSE VERIFIED BY A SCHOOL ADMINISTRATOR.**  
*Once a substitution has been made, the lineup remains the same for the remainder of that day.*

**Coaches must have position records for both singles and doubles available at sub-state matches.** This information must be available in case any position challenges are issued to the tournament manager by the opposing coaches within that sub-state.

**Substitutions – Only players listed on the line up sheet can be used as substitutes during post-season team play.** *Once a substitution has been made, the lineup remains the same for the remainder of that day.*

**Singles Competition:** In the event of injury, illness, or absence of any player in singles competition, you move the team members up instead of substituting. Example: If #3 singles is absent, 4, 5, and 6 move up and #7 player becomes the #6 player. *If a player cannot continue during singles competition, he forfeits the match.*

**Doubles Competition:** A player may be substituted for the missing player, but the makeup of the doubles team cannot be realigned. Example: If #1 and #3 are playing as part of a doubles team and #3 is unable to compete, #7 player would substitute in place of #3. In short, there is no realigning of the doubles team. You merely substitute for that missing player on the doubles team. *If one partner of a doubles team cannot continue during doubles competition, the doubles team forfeits the match.*

**A player who has been ejected and disqualified from singles play** and has been assigned to compete in doubles competition may be substituted for. The substitute for the ejected player must be a player not originally in the doubles team line-up, but on the line up sheet.

**A player who is injured in singles play**, and does not continue to play in his singles match, cannot play the remainder of the day. If he is assigned to compete in doubles competition, he may be substituted for.

**Note:** *It is recommended that each team bring a substitute player to post-season team tennis competition in the event one of their regular players becomes injured or ill.*

### **Weather-Related Postponements / Indoor Play**

Where indoor facilities are available, preliminary sub-state and sub-state team tennis matches will be completed on Saturday. Where indoor facilities are not available, matches will be completed the following Monday, unless determined otherwise by the meet manager.

**Note:** Indoor shoes (non-marking/preferably not black soles) should be part of the travel uniform for all post-season competition due to the possibility of indoor play.

### **Sub-State & State Team Tennis Expense Allowance**

A prerequisite for receiving any expense allowance from the IHSAA is that your school must travel to another town for the tournament participation.

1-4 participants = \$.45 per mile

5-8 participants = \$.90 per mile

>8 participants - \$1.15 per mile

## **STATE CO-ED TENNIS TOURNAMENT**

There are two classes for the State Co-Ed Tennis Tournament. Schools who are classified as Class 2A in either boys' or girls' regular season tennis are in Class 2A for State Co-ed Tennis. All other schools are in Class 1A. The Class 2A tournament headquarters will be North View Tennis Courts in Ankeny. The Class 1A tournament headquarters will be the Waveland Tennis Court in Des Moines. Both tournaments will take place on Tuesday, June 4, 2013.

**ONLY STUDENTS IN GRADES 9-12 DURING THE CURRENT SCHOOL YEAR ARE ELIGIBLE TO COMPETE IN STATE COED TENNIS.** **Players and coaches should be present at their tournament site by 7:30am, regardless of the weather conditions. Play begins at 8:00am.** The tournament directors will determine whether this will be a one or two day tournament. If deemed necessary by the tournament directors, the tournament will concluded the next day. Every effort will be made to start the tournament outdoors; however, in case of prolonged inclement weather the tournament will be moved indoors.

Schools may enter a maximum of two mixed doubles teams with a fee of \$15.00 paid to the Iowa Girls' High School Athletic Union for each team. If a school has two mixed doubles teams, they will be placed in opposite halves of the bracket. This is a random draw tournament. **There is no seeding in this tournament, which is sponsored by the Iowa Girls' High School Athletic Union and the Iowa High School Athletic Association.** To reduce delays, the draw will be made Monday before the tournament begins. The IHSAA & IGHSAU Tennis Advisory Committees acknowledge there may still be changes the morning of the first day of the tournament, but those changes should be minimal. **Please mail or fax entries, including names of the participants, to the IGHSAU office by 12:00, noon Monday, June 3, 2013.** Once the tournament play begins, no additional entries will be allowed.

**IN ORDER FOR A SCHOOL TO HAVE PARTICIPANTS IN THIS MEET, A COACH MUST BE PRESENT DURING ALL COMPETITION OR THE SCHOOL WILL NOT BE ABLE TO COMPETE. THE COACH MUST ACCOMPANY THE PLAYERS TO REPORT MATCH SCORES AFTER EACH MATCH IN THE STATE CO-ED COMPETITION.**

**Match scoring will be 2 out of 3 sets, no-add scoring with a 7-point set tie-break. A 10-POINT MATCH TIEBREAK WILL BE PLAYED IN LIEU OF ALL 3<sup>RD</sup> SETS IN THE STATE CO-ED TOURNAMENT. *The break between the 2<sup>nd</sup> set and 10-point Match Tiebreak is 3 minutes.*** This Tiebreak is played in the same manner as the 7-Point Set Tiebreak; except that it continues until one mixed doubles team reaches 10 points and is ahead by two. When one mixed doubles team reaches 10 points and is ahead by two they win the third set (1-0)(x) (with the x being the number of points won by the *losing* team) and the match (two sets to one). A 7-Point Set Tiebreak is to be used for all other Tiebreak opportunities.

There is no expense allowance paid for the State Co-Ed Tennis Tournament.